



How to Use the EOIR Automated System

(EOIR: Executive Office for Immigration Review)

It is necessary to have the Alien Registration Number (A-number) on hand to search for information about the youth's case. The youth's A-number can be found in the documents they received from the Office of Refugee Resettlement (ORR) shelter, such as the Verification of Release and Notice to Appear.



There are two ways to obtain information about a youth's immigration case, including their court hearing information:



1 By phone: 1-800-898-7180

- **24 hours a day, 7 days a week**, you can call **1-800-898-7180**
- Press the number "2" to continue in Spanish
- **Enter and confirm the A-number**, then follow the instructions to obtain information about the youth's case



2 Online: acis.eoir.justice.gov/en/

- **24 hours a day, 7 days a week**, you can visit the website: acis.eoir.justice.gov/en/
- **Input the youth's A-number**
- **View information** about the next court hearing, including the date, time, judge's name, and court address
- You will also see information about the case decision, motion, and appeal, if applicable to the youth's case

It is important to remember that...

- Often, when calling the EOIR number or checking the website, the youth's A-number may not yet be registered in the system. It is very important to continue calling or checking the website **weekly** to obtain the most up-to-date information about the youth's court assignment to avoid missing a hearing.
- **The youth must attend court even if they do not have a attorney.** They can explain to the judge that they are still searching for an attorney and request a continuance. If the youth misses their hearing, it is very likely that the judge will issue a removal order in absentia.

This handout is for informational purposes only and not intended to serve as legal advice.